



A Users Guide: Viewing your Rent Account online

The following instructions can be used as a step-by-step guide to viewing your rent account online.

<http://www.talk2progress.co.uk/lincolnshire/pay-rent.html>

- From visiting the above page of the Talk2Progress website, under the **Getting Started** heading click on the link to view your rent account.
- After entering your username and password click to **Login** to your rent account. If you do not have or have forgotten your username and password you will need to contact the Database Team on 01772 450610 between 9am and 5pm.
- Once you have successfully logged into your rent account you will notice the following facilities with the menu on the left-hand side of the screen:

Rent statement	Here you can view your last ten transactions
Other tenancies	If you have any other tenancies they will be displayed here
Payment	Online bill payments can be made via this secure facility
Further information	Useful information about the payment of rent can be downloaded here
Sign off	To securely sign off make sure you click this link
Accessibility	This option allows you to view the site in larger text or in black and white text should you need to